

Pacifica Graduate Institute
Counseling Psychology
Checklist of Clinical Requirements
Toward Degree Completion

Degree completion cannot occur without the following list of clinical requirements necessary for degree completion. **It is your responsibility to make sure all of the following documentation has been received by the Counseling Psychology Traineeship Office no later than March 15th.**

All forms can be found in the Traineeship Guidelines 2005-2007 on the pages indicated.

- a) Quarterly traineeship logs confirming a minimum of 150 direct service hours (pp. 51-54).
(Submit copies and retain the originals for your records).
- b) Quarterly traineeship logs confirming a minimum of 300 overall hours (Including supervision, training, and paperwork) (pp. 51-54).
- c) Quarterly Supervisor's Evaluation confirming you have seen six individual clients for a minimum of six sessions each over the course of the Clinical Practicum (pp. 54-58). (Original form required).
- d) Cumulative Supervisor's Report (p. 59).
(Original document required for each traineeship).
- e) Student Evaluation of Traineeship Site (pp. 60-61).
(For each traineeship).
- f) Notification of Traineeship Termination form signed and dated online at: www.online.pacifica.edu/matraineeships, downloadable forms.
- g) Personal Therapy Documentation form (p. 62).
(Original form required).