

DATE: February 2008
TO: Ph.D. Clinical Psychology Graduating Students
FROM: Mike Goff, Director of Operations
RE: Commencement Exercises 2008

These instruction sheets contain important information regarding your commencement. Careful attention to their contents will assist us with our goal to present an enjoyable, meaningful, and memorable ceremony.

As you know from previous correspondence sent from the Office of the Registrar, your **commencement exercises are scheduled for Saturday, May 24, 2008 at 3:00 p.m., followed by a reception.** M.A. / Ph.D. Depth Psychology commencement exercises will be held conjointly with the Ph.D. Clinical Psychology exercises.

CAMPUS ARRIVAL:

In order to accommodate the graduates who will be departing from their morning ceremony, we ask that you arrive at the Ladera Lane Campus no earlier than 1:30 p.m. The ceremony will take place inside the Barrett Center.

CAMPUS DEPARTURE:

Graduates and guests are requested to **depart from campus by 6:30 p.m.**

CAP AND GOWN:

Graduates may pick up their caps and gowns in Classroom D between 1:30 and 2:30 p.m. prior to lining up for the processional. (A campus map is included.) After the ceremony, please remember to return your cap, hood, and gown to Classroom D before attending the reception.

COMMENCEMENT ELIGIBILITY:

As a reminder, in order to graduate, all documentation for completion of degree requirements must be received by the Registrar's office by **April 18, 2008**. If you are uncertain as to the status of your file, please call Francine Matas, Registrar, at (805) 679-6165. For questions regarding your dissertation contact Kim Brawn, Dissertations Administrator, at (805) 679-6138. All financial obligations must be paid in full by **May 16, 2008**. For student account information, please call Leanne Ackler, Students Accounts Coordinator, at (805) 679-6107.

DIRECTIONS TO LADERA LANE CAMPUS:

A map with detailed directions on how to arrive at the Ladera Lane Campus is included for your convenience.

GUEST PASSES:

Remember there is a limit of four (4) people who may attend as your guests. Due to county and neighborhood interests, it is not possible for us to expand this number. These passes will be mailed to you at a later time.

HOLIDAY TRAFFIC:

Santa Barbara area roads and highways can become quite congested during the days surrounding Memorial Day. Allow yourself plenty of time to arrive, receive your cap and gown and be in place before the start of the ceremony, which begins promptly at the appointed time. Please remind your guest(s) to also plan accordingly.

PARKING:

Parking guidelines and the shuttle transportation system are governed by Pacifica's Conditional Use Permit (CUP) issued by Santa Barbara County. **For this reason each graduate and his or her guest(s), is restricted to parking two vehicles only on campus during the ceremony.**

This restriction may require special effort on your part in making arrangements with your family and friends and we thank you for your cooperation. We suggest that you meet your guests at the Best Western Carpinteria Inn and/or carpool to campus. **Please inform your guests about campus parking restrictions and procedures.**

You will be issued two Parking Permits to be displayed in the vehicle(s) you or your guest(s) drive to campus. When you arrive on campus, you will be guided to the available parking areas.

PROCESSIONAL, CEREMONY, AND RECESSIONAL:

At 2:45 p.m. graduates will line up in twos by height (short to tall) on the sidewalk outside of Classroom D with M.A. Depth Psychology graduates first, then Ph.D. Depth Psychology graduates, followed by the **Ph.D. Clinical Psychology** graduates. The faculty will begin the procession promptly at 3:00 p.m., followed by the graduates in the above order. Faculty and graduates will remain standing until after the invocation.

During the ceremony, a faculty member will call your name (in alphabetical order), and your dissertation title will be announced. You will be hooded and receive your diploma. You are invited to address the audience briefly about your experience at Pacifica and its meaning for you, or you may elect to speak about your dissertation research. *Please limit your talk to a minute or so.* After the commencement ceremony, the faculty will lead the recessional, followed by the Ph.D. Depth Psychology graduates, then the M.A. Depth Psychology graduates, and then the **Ph.D. Clinical Psychology** graduates.

A summary of procedures and detailed seating instructions will be distributed during gown pickup in Classroom D.

RECEPTION:

A reception will take place immediately after the ceremony in the Dining Hall.

SHUTTLE SERVICE:

For your ceremony, Pacifica's shuttle service will be operating from 1:30–6:30 p.m. between the Best Western and Pacifica. While the shuttle will run continuously between these locations before and after events, a shuttle is also available upon demand by calling (805) 896-1887 or (805) 896-1888. **If you are using the shuttle service, you and your guests should allow additional time in your schedule for shuttling.**

PLEASE, NO PETS:

Please do not bring pets to any of the commencement events. With respect to the needs of all community members and our neighbors, animals are neither allowed on campus grounds nor in campus buildings and are not to be left in parked cars. Your cooperation, and that of your guest(s), is greatly appreciated. Service animals are, of course, excepted.

IMPORTANT TELEPHONE NUMBERS FOR QUESTIONS ABOUT . . .

•Event procedures and scheduling	Mike Goff (805) 879-7339
•General Questions Clinical Psych. Program	Adam Marsh (805) 679-6118
•Completion of Academic Requirements	Francine Matas (805) 679-6165
•Completion of Dissertation Requirements	Kim Brawn (805) 679-6138
• Student Account status	Leanne Ackler (805) 679-6107
• Caps, gowns, and hoods	Rob Case (805) 679-6198
• Internship and Personal Therapy Completion	Kelly Cecil (805) 679-6191