

Petition for One-Quarter, No-Fee Extension

This form is for a one-time, one-quarter extension of either the 9 quarter (approximately 2 year) registration period or the 1-year (4 quarter) dissertation enrollment period using criteria listed below. It can only be used by students who are within their Program Time Limit and in good financial standing. All other requests for extension without fee must be submitted in writing to the Dissertation Office for Education Council consideration. See policies for the dissertation in the Student Handbook.

Student: _____ Program/Track: _____

Address: _____

Current dissertation enrollment period ends _____
(Month, day, & year)

Check one reason for extension request and provide brief explanation in the space below.

- Short illness (1-3 months): please specify dates and situation
- Committee sabbatical: please name faculty member and year/quarter
- Near completion: within one quarter of final dissertation draft approval

APPROVED DENIED Reason: _____

Registrar: _____ Date: _____

Processed by: _____ Date: _____ Applied to (dates): _____

PROCEDURE

STUDENT: Complete upper portion and submit to Dissertation Office one month before the end of your enrollment.

DISSERTATION OFFICE: Approves or denies petition based on input from committee and review of dissertation records; files original petition; forwards copy to student and Pacifica's business office, financial aid office, and registrar.

cc: Business Office
Financial Aid Office
Registrar's Office
Dissertation Office
Student