



**STUDENT INFORMATION**

Student Name:		Date:	
Telephone:		Track:	

**COURSE INFORMATION**

<p><b>Student Section</b></p> <p>Indicate the Quarter &amp; Year the IS was taken:</p> <p>Fall <input type="checkbox"/> Winter <input type="checkbox"/> Spring <input type="checkbox"/> Summer <input type="checkbox"/></p> <p>Year: _____</p> <p>Course ID # _____ Credit Value _____</p> <p>Course Title _____</p> <p>Instructor _____</p>	<p><b>Instructor Section</b></p> <p>Date Coursework Due: _____</p> <p>Date Coursework Received: _____</p> <p>Course Requirements Completed:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p><b>Final Grade</b> _____</p>
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**Procedure:**  
Submit this form and your completed work to your instructor by the due date for the Independent Study.

Upon grading your work, your instructor completes and submits this form to the Registrar along with your final work within three weeks of the due date for the Independent Study.

The Registrar will record the final grade on your transcript and send you a transcript along with your final work if received from the instructor.

Revised 6/2016

**Required Signatures:**

\_\_\_\_\_  
Instructor Date

\_\_\_\_\_  
Registrar Date

Approved

Returned to faculty

Reason for return \_\_\_\_\_