



**Request for
Re-Enrollment in
Coursework**

STUDENT INFORMATION			
Student Name:		Date:	
Telephone:		Track:	
Address:		Email:	

RE-ENROLLMENT INFORMATION																
<p>I, the undersigned, request re-enrollment beginning with the following Term/Year:</p> <table style="width: 100%; border: none;"> <thead> <tr> <th style="width: 60%;"></th> <th style="text-align: center;">Term</th> <th style="text-align: center;">Year</th> </tr> </thead> <tbody> <tr> <td>Following an approved leave of absence, students must submit a Request for Re-Enrollment to the Registrar's Office at least six (6) weeks prior to the quarter of re-enrollment.</td> <td style="text-align: center;"><input type="checkbox"/> Fall</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Re-entering students must be in good financial standing and are required to meet all curricular degree requirements of their original degree plan. Students must follow the academic plan developed by the program administrator/student affairs coordinator.</td> <td style="text-align: center;"><input type="checkbox"/> Winter</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Re-entering students need to contact the Housing Coordinator and Financial Aid Office (if applicable). See Re-Enrollment Checklist.</td> <td style="text-align: center;"><input type="checkbox"/> Spring</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>In order to re-enroll, any overdue library materials must be returned.</td> <td style="text-align: center;"><input type="checkbox"/> Summer</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table> <p>Registrar's Office Fax Number: 805.565.3804</p>			Term	Year	Following an approved leave of absence, students must submit a Request for Re-Enrollment to the Registrar's Office at least six (6) weeks prior to the quarter of re-enrollment.	<input type="checkbox"/> Fall	_____	Re-entering students must be in good financial standing and are required to meet all curricular degree requirements of their original degree plan. Students must follow the academic plan developed by the program administrator/student affairs coordinator.	<input type="checkbox"/> Winter	_____	Re-entering students need to contact the Housing Coordinator and Financial Aid Office (if applicable). See Re-Enrollment Checklist.	<input type="checkbox"/> Spring	_____	In order to re-enroll, any overdue library materials must be returned.	<input type="checkbox"/> Summer	_____
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<p>For Office Use:</p> <p>Academic Plan: _____</p> <p>My.pacifica accounts: _____</p> <p>Good Financial Standing: _____</p> <p>Good Academic Standing: _____</p> <p>Sent Registration Letter _____</p> <p>Changed Year/Term to Enrolled _____</p>	<p>Required Signatures:</p> <p>_____ Student Date _____</p> <p>_____ Registrar Date _____</p> <p>_____ Student Accounts Office Date _____</p> <p>cc: Program Administrator _____ Housing _____ Library _____</p> <p>Revised 6/2016</p>															