



For All Federal Financial Aid Recipients Enrolled in Coursework

Annual evaluation of FSAP will occur after summer grades are posted each year (*in August or September depending on the summer track end dates*). For Psy.D. annual evaluations will occur after spring grades are posted each year.

A cumulative grade point average of 3.0 must be maintained AND a minimum of 67% of attempted units must be successfully completed with a grade of “C” or better (grade of “B” or better required for Clinical students). Transfer credit (“TR”) will be considered as both attempted and completed units. Incomplete grades (“I”), failing grades (“F”, “NP”), withdrawn grades (“W”), repeated courses (“R”) and courses in progress with grades pending (“J”) will be counted as attempted units and excluded from completed units until successful grades are posted to the transcript.

Example: The percentage of completed units is calculated by dividing the number of successfully completed units by the number of attempted units. For example, if you attempt 6 units in each of the fall, winter, and spring terms for a total of 18 attempted units and you successfully complete a total of 12 units, you have completed only 66.7% and are not maintaining FSAP. Your eligibility for federal aid would be suspended. See Appeal Process for more information.

Dissertation students completing dissertation work are considered to be in progress and will be counted as attempted credits and will not receive a grade until the student is able to complete his/her dissertation. Students who are completing their dissertation demonstrate FSAP by having a committee formed and submitting acceptable written work to their dissertation committee chair by the end of the first year. The committee chair must confirm that such progress has occurred. At the end of the second year of dissertation, in order to be making FSAP, a student must have a committee approved proposal to receive aid during a third year of dissertation work. Federal financial aid is not available beyond the third year of dissertation work.

Financial Aid Suspension

It is the student’s responsibility to ensure FSAP is maintained. Students will not receive prior FSAP warnings. Students who fail to maintain a minimum cumulative grade point average of 3.0 and/or fail to successfully complete a minimum of 67% of attempted units each year will lose eligibility for Federal Stafford and Grad PLUS Loans. These students will be notified in writing if/when their eligibility for federal aid is suspended. Contact the Financial Aid Office for details regarding the impact on scholarship awards.

Appeal Process

Students, for whom federal aid has been suspended, may appeal if extenuating circumstances (such as a death in the family, injury, illness, or other special circumstances) has hindered academic performance.

Students are strongly encouraged to submit a written appeal within 2 weeks after receiving notification that financial aid has been suspended. Appeals must be in writing and describe the basis for the appeal: the death of a relative, an injury, or illness of the student, or other special circumstances. The appeal should include an explanation as to what has changed that would allow the student to demonstrate FSAP at the next evaluation and a Corrective Action Plan (CAP) that provides a detailed explanation of how and when deficiencies will be resolved and may include a proposed academic plan for completion of the degree requirements. The appeal and the CAP must be submitted in writing to the Director of Financial Aid at Pacifica Graduate Institute, 249 Lambert Road, Carpinteria, CA 93013. Phone: 805-679-6137. The FSAP Committee will review each student’s appeal and CAP to determine whether the FSAP standards will be met and if eligibility for federal aid may be re-instated.

Maximum Timeframe

Students must successfully complete the program within the maximum time frame. Students in the Master’s programs must complete the degree requirements within 5 years and Doctoral programs within 8 years. The maximum number of units a student may attempt in the process of completing their degree is:

Program	Number of Units required for Degree	Maximum Number of Attempted Units Allowed *
Ph.D. Clinical Psychology	105	157.5
Psy.D. Clinical Psychology	116	174
M.A. Counseling Psychology	93	139.5
M.A./Ph.D. Depth Specializations	90	135
Community, Liberation, Ecopsychology	90	135
Jungian & Archetypal Studies	90	135
Somatic Studies	90	135
M.A. Engaged Humanities & the Creative Life	48	72
M.A./Ph.D. Mythological Studies	89	133.5
Ph.D. Psychotherapy	74	111
Ph.D. Integrative Therapy & Healing Practices	74	111

* The maximum number of units attempted may vary based on degree requirements at the point of admission to the program of study