

Dear Pacifica Student:

I am sending this letter to students who could potentially meet the applicable deadlines noted below and complete all degree requirements prior to May 6, 2019. If you anticipate earning your M.A. or Ph.D. within the next two months, please be sure to log on to the **commencement webpage which will be available in March on the Pacifica website at www.pacifica.edu** Click on your program to access specific information regarding deadlines, dates, times, and logistics.

Note: If you are unable to complete all degree requirements by the deadlines below, you will be invited to participate and receive your diploma at the 2020 Commencement ceremony.

A copy of the *Commencement & Diploma Order Form* is enclosed. Please complete the enclosed form and scan it to rcase@pacifica.edu You will receive email confirmation that your order form was received. If you do not receive this confirmation, it means your order was not received and must be resubmitted.

The deadline for submission of the *Commencement & Diploma Order Form* is April 1, 2019. For students participating in the commencement ceremony, forms received after the deadline will be subject to a **\$25 late fee** for expedited shipping of regalia. Students responding after April 22 will not be eligible to participate in the ceremony, since regalia orders can not be fulfilled after this date.

Summary of important dates:

- May 1** **Ph.D./Psy.D. candidates:** to participate in the ceremony, your dissertation oral defense must be completed by this date. (Please keep in mind that the defense calendar fills up quickly during this time of year.)
- May 6** To participate in the ceremony, the Registrar's Office must have documentation that all M.A. or Ph.D. degree requirements have been satisfied (therefore, all final course grades, any outstanding Incomplete, Tutorial and Independent Study grades, approved internship, therapy or depth transformative hours and documented completion of dissertation edits and oral defense must be received in the Registrar's Office).
- May 17** All financial obligations must be satisfied by this date.
- May 25** **11:00 a.m - Commencement ceremony for all graduates at the Hilton Santa Barbara Beachfront Resort at 633 E. Cabrillo Blvd. Santa Barbara, CA 93103. (805) 564-4333**

Francine Matas
Registrar