



Please be in touch with the Director of Clinical Training throughout the Internship process with questions and support. Internship Readiness Approval is needed before students can apply to internships sites.

Last revised: 8/30/2019

Type of Internship	Requirements
<p>CAPIC</p>	<p><u>Prior to Start of registration with CAPIC</u></p> <ul style="list-style-type: none"> • Internship Readiness Packet <ul style="list-style-type: none"> ○ Internship Readiness Form ○ Student CV ○ Student Statement of Internship Goals • Internship Readiness Approval Letter (<i>issued by the Clinical Training Office</i>) <p><u>Prior to Start of Training</u></p> <ul style="list-style-type: none"> • Internship Site Approval Packet <ul style="list-style-type: none"> ○ CAPIC Internship Training Agreement (<i>for students completing CAPIC Internships</i>) ○ Supervisor’s CV and License information ○ Official Letter of Acceptance from Internship Site (<i>for CAPIC and APPIC sites</i>) ○ Copy of Supervision Agreement Form (<i>BoP form-for CA internships only</i>) ○ Student Liability Insurance Certificate (<i>annual renewal required by student</i>) ○ PsyD Internship Enrollment Form (<i>for PsyD students who are in internship training only</i>)
<p>APPIC</p>	<p><u>Prior to Start of Registration with APPIC</u></p> <ul style="list-style-type: none"> • Internship Readiness Packet <ul style="list-style-type: none"> ○ Internship Readiness Form ○ Student CV ○ Student Statement of Internship Goals • Internship Readiness Approval Letter (<i>issued by the Clinical Training Office</i>) <p><u>Prior to Start of Training</u></p> <ul style="list-style-type: none"> • Internship Site Approval Packet <ul style="list-style-type: none"> ○ Official Letter of Acceptance from Internship Site ○ Supervisor’s CV and License information ○ Copy of Supervision Agreement Form (<i>BoP form-for CA internships only</i>) ○ Student Liability Insurance Certificate (<i>annual renewal required by student</i>) ○ PsyD Internship Enrollment Form (<i>for PsyD students who are in internship training only</i>)



<p>California Psychological Assistantship</p>	<p><u>Prior to Start of registration with the CA Board of Psychology</u></p> <ul style="list-style-type: none">• Internship Readiness Packet<ul style="list-style-type: none">○ Internship Readiness Form○ Student CV○ Student Statement of Internship Goals○ Site Proposal form• Internship Readiness Approval Letter (<i>issued by the Clinical Training Office</i>) <p><u>Prior to Start of Training</u></p> <ul style="list-style-type: none">• Internship Site Approval Packet<ul style="list-style-type: none">○ Internship Training Agreement○ Supervisor’s CV with license information○ Student Liability Insurance Certificate• Board of Psychology Forms/Documentations<ul style="list-style-type: none">○ Application for Registration as a Psychological Assistant form○ Copy of Supervision Agreement (<i>CA BoP form</i>)○ BoP psychological assistant certificate○ BoP email regarding approval of application and supervision plan
<p>Internship Placements Outside of California (<i>Not affiliated with APPIC</i>)</p>	<p><u>Prior to Start of registration with the CA Board of Psychology</u></p> <ul style="list-style-type: none">• Internship Readiness Packet<ul style="list-style-type: none">○ Internship Readiness Form○ Student CV○ Student Statement of Internship Goals○ Site Proposal form• Internship Readiness Approval Letter (<i>issued by the Clinical Training Office</i>) <p><u>Prior to Start of Training:</u></p> <ul style="list-style-type: none">• Internship Site Approval Packet<ul style="list-style-type: none">○ Internship Training Agreement○ Supervisor’s CV with license information○ Description of how this site meets licensure requirements in the state you plan to be licensed○ Student Liability Insurance Policy• Required Board Paperwork Within Your State (<i>if pre-approval from Board is needed or if the Board requires specific paperwork for doctoral internship placements</i>)