

# Financial Aid Process Flow Chart

## STEP 1

- Fill out the Free Application for Federal Student Aid - FAFSA
- Must be completed annually
- PGI School Code: G31268

## STEP 2

- FAFSA application is processed by the Department of Education (ED)
- Student received Student Aid Report - SAR from the ED and confirm data reported is accurate

## STEP 3

- It takes 3-5 business days for PGI FA office to receive the FAFSA results from ED.
- Office of Financial Aid (OFA) will send a confirmation via email upon receipt of the FAFSA application.

## STEP 4

- PGI FA Office may require you to submit additional information or documents in order to process your financial aid. Please allow up to 2-3 weeks for processing.

## STEP 5

- Student Admission Acceptance to PGI verified
- Financial Aid is awarded & award letter sent via email
- Student must accept (or decline) awards on Financial Aid Website
- Complete Stafford Master Promissory Note (MPN), Entrance Counseling, Online App, \*& if you are applying for a Grad PLUS loan, complete PLUS Loan MPN.
- Loan disbursements are made to PGI after attendances and registration is confirmed each quarter
- After disbursement, any excess funds will be refunded back to you. Please allow up to 14 days for a refund, but sooner with direct deposit.