

# Pacifica Graduate Institute: Sample Resume

Resumes should be 1-2 pages max

## JOHN J. SMITH

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Personalize the Objective section to market yourself

### OBJECTIVE

I wish to obtain a supervised practicum site at a counseling center that provides mental health services in order to meet my educational and professional requirements in the field of counseling psychology.

### EDUCATION

Pacifica Graduate Institute; Carpinteria, CA

Consider adding awards, honors, projects, high GPA

- **M.A. Degree in Counseling Psychology, Expected Graduation**

May 2024

University of California, Santa Barbara

- **B. A. Degree in Psychology**

August 2015

### SELECT PSYCHOLOGY COURSEWORK

- **Counseling Skills: Process of Psychotherapy I, II, & III** **Fall 2021 – Spring 2022**  
Three sequential courses designed to develop personal and professional qualities and skills. Students are introduced to theoretical concepts, which include those from the depth tradition, and clinical applications related to special treatment issues and populations.
- **Ethics and the Law: Child Abuse Assessment and Treatment** **Winter 2022**  
Comprehensive overview of ethics and the law as it pertains to child abuse assessment, reporting, and intervention in clinical practice.
- **Family Systems and Domestic Violence** **Spring 2022**  
Study of family systems and psychodynamic concepts and theories with emphasis on partner abuse assessment, detection, prevention, and intervention strategies. Coursework includes development of safety plans, community resources, awareness of cultural factors, and same gender abuse dynamics.
- **Professional Orientation: Ethics & the Law** **Summer 2022**  
In-depth consideration of legal and ethical issues related to the development of an ethical conscience in order to recognize, examine, respond and apply ethical considerations to professional practice.

This section can be expanded if you have limited experience in the helping profession

### VOLUNTEER EXPERIENCE

Hospice of Santa Barbara, Santa Barbara, CA

October 2012 – May 2015

- Mentored young children that lost a parent and completed comprehensive 6 week training prior to beginning my volunteer work with this agency.
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### PROFESSIONAL EXPERIENCE

Coordinator for Volunteer Services, Cottage Hospital, Santa Barbara, CA

June 2015 – Present

- Counsel, Teach, and Advise more than 35 volunteers in the program.
- Assist in developing and implementing rules and regulations, and educational goals in the program.
- Create and maintain all volunteer files as they move through the program.

Sites are only interested in experience that is directly related to helping professions.