



**PACIFICA**  
GRADUATE INSTITUTE

## Independent Study Grade Form

### STUDENT INFORMATION

|               |  |                    |  |
|---------------|--|--------------------|--|
| Student Name: |  | Student ID Number: |  |
| Telephone:    |  | Track:             |  |

### COURSE INFORMATION

#### Student Section

Indicate the Term & Year the IS was taken:

Fall ☐ Winter ☐ Spring ☐ Summer ☐

Year: \_\_\_\_\_

Course ID # \_\_\_\_\_ Credit Value \_\_\_\_\_

Course Title \_\_\_\_\_

Instructor \_\_\_\_\_

#### Instructor Section

Date Coursework Due: \_\_\_\_\_

Date Coursework Received: \_\_\_\_\_

Course Requirements Completed: \_\_\_\_\_

For IS associated with completion of a Concept Paper, did the student receive CP approval?  
Yes \_\_\_\_\_ No \_\_\_\_\_

**Final Grade** \_\_\_\_\_

#### Procedure:

Student is to submit this form and completed course work to the instructor by the due date of the Independent Study.

Upon grading the coursework, the instructor completes and submits this Grade Form to the Registrar within three weeks of the due date for the Independent Study.

The Registrar will record the final grade on the transcript and send a transcript and your final work if it is received from the instructor.

#### Required Signatures:

\_\_\_\_\_  
Instructor Date

\_\_\_\_\_  
Registrar Date

RO rcv date: \_\_\_\_\_

Approved ☐ Comp \_\_\_\_\_

Returned to faculty ☐

Reason for return \_\_\_\_\_

Revised 10/2026